

Northern Illinois Area, Ltd.
PO Box 524
Crystal Lake, IL 60039-0524

Northern Illinois Area 20
Unity - Service - Recovery

2018 Report from the Panel 68 NIA Treasurer NIA Spring Assembly, March 24, 2018

Balance Sheet

The balance sheet report, updated through February 28, 2018, is attached.

- Bank balance was \$44,422.56 as of February 28, 2018. After subtracting the restricted funds listed below of \$6,927.22, our accounts were \$20,839.50 over prudent reserve. These excess funds will be considered at the next Finance Committee meeting, prior to the Spring Committee Meeting.
- "Green Can" fund for Treatment Facilities (TF) literature balance was \$157.13
- "Pink Can" fund for Correctional Facilities (CF) literature balance was \$6,770.09
- "GSO Birthday Plan" fund balance is \$0 as all contributions that were received before 12/31/2017 were forwarded to the General Service Board and no additional funds have been received.
 - Groups are encouraged to make "Birthday Plan" contributions directly to the GSB. Contributions can be made online at <https://ctb.aaws.org/default.aspx?lang=en> or by check, made payable to "General Service Board". Contributions by check should indicate "GSO Birthday Plan" the group service number and can be mailed to The General Service Office, Post Office Box 459, Grand Central Station, New York, NY 10163-0459.

Contributions/Expenses (Profit and Loss in QuickBooks)

The QuickBooks profit and loss report, updated through February 28, 2018, shows that year-to-date contributions from all sources totaled \$5,245.91, expenses totaled \$2,034.11, and the net bank balance increased by \$3,211.80. The February contributions were recorded in March 2018 as I was out of town for two weeks and then down with the flu for the last week of the month. We also had the PO Box for the registrar mistakenly identified on the NIA website as the PO Box for contributions so once the error was discovered the mail was sent to correct location.

Expense Reimbursements

Thank you all for being patient with me in responding to your reimbursement requests. These first few months have been a challenge for me as both NIA treasurer and treasurer for the Spring Assembly Conference. In addition to just trying to understand all the duties and responsibilities of the treasurer, it has been a challenge learning QuickBooks as I had no prior experience. Unfortunately, I have learned through my mistakes how to accomplish not only the day-to-day activities but also all the updates that need to be made that come along with the rotation of NIA officers and responsibilities.

I ask that when sending your requests for reimbursement, that you mail them to PO Box 524, Crystal Lake, IL 60039-0524 or if you send them email to do so through the treasurer@aa-nia.org email address as if sent through my personal email that many of have know in the past, they are likely to get delayed or not found. The expense files are on the NIA website in pdf and excel format and the Primary Purpose Register with Activity Numbers for each Service Activity will be available on the website as well. The current working document is on the next few pages.

2018 NIA Primary Purpose Register - Current Working View

Activity number	Service activity	Expectations, guidelines, and authority	Allowable expenses
B01-18	2018 General Service Conference	The Area Committee is expected to participate in and report on the General Service Conference per the AA Service Manual, NIA Guidelines, and historical practice.	Travel, meals, for conference. Mileage, office Supplies, printing/copies, facility for pre-GSC workshop and post-GSC reports. ...
B02-18	2018 General Service Conference Contribution	The Area Committee is expected to make a contribution for the General Service Conference per the AA Service Manual, NIA Guidelines, and historical practice.	Year-end contribution to GSB for NIA participation in GSC
B03-18	2018 Area Assemblies	The Area Committee is expected to support hosting districts to host four assembly meetings each year per the AA Service Manual, area guidelines, and historical practice.	Mileage, office supplies, printing/copies, interpreter, facility, meals, ...
B04-18	2018 Area Committee Meetings	The Area Committee is expected to host four committee meetings each year per the AA Service Manual, area guidelines, and historical practice.	Mileage, office supplies, printing/copies, facility, meals, ...
B05-18	2018 Service Orientation Workshops	The Area Committee is encouraged to host roughly eight Service Orientation workshops around NIA per year.	Mileage, literature, printing/copies, facility, ...
B06-18	2018 Administrative Committee Meetings	The Finance, Operating, Report and Charter, and Electronic Equipment Committees, combined, are encouraged to hold roughly ten meetings each year to perform their respective functions per area guidelines and historical practice.	Mileage, conference call charges, literature, printing/copies, facility, ...
B07-18	2018 Concepts Newsletter	The Concepts Editor is expected to produce the NIA Concepts Newsletter per area guidelines and historical practice.	Postage, printing, mailing...
B08-18	2018 Area Committee participation in District Committee functions	When invited, Area trusted servants are expected to attend and participate in District service functions including District meetings, workshops, service events, etc., per area guidelines and historical practice.	Mileage, literature, printing/copies, ...

Activity number	Service activity	Expectations, guidelines, and authority	Allowable expenses
B09-18	2018 ECR Conference of Delegates Past and Present	The Delegate, Alternate Delegate, NIA Chairperson and immediate past delegate are expected to attend the East Central Regional Conference of Delegates Past and Present	Registration, banquet, meals, lodging, mileage, ...
B10-18	2018 Area Operations	Area trusted servants are expected to operate NIA basic services per area guidelines and historical practice.	Mileage, postage, mailing services, NIA contribution envelopes, office supplies, post office and postage, printing/copies, insurance, Quick Books Online, coffee pots, annual reports, bank fees, archives repository, GSR Handbooks, canceled check charges, website expenses, electronic equipment maintenance and upgrades...
B11-18	2018 Illinois State Conference, Area Committee participation	In years in which the IL State Conference is hosted by NIA, thirty-six trusted servants, as detailed in the Duties and Responsibilities document, are expected to attend and participate. In non-hosting years, the Delegate, Area Chairperson, and Archivist are expected to attend and participate. In non-hosting years' service committee chairpersons who are requested by the NIA Delegate and the Conference planning committee are also expected to attend and participate.	Registration, banquet, meals, lodging, mileage,
B12-18	2018 Spring Conference, Area Committee participation	Thirty-Six Area trusted servants, as detailed in the Duties and Responsibilities document, are expected to attend and participate in the NIA Spring Conference.	Registration, banquet, meals, lodging, mileage, ...
B13-18	2018 Big Book Conference, hosting	The Area Committee is expected to support the hosting district to host the Big Book Conference per the NIA Big Book Conference guidelines and historical practice.	Mileage, literature, printing/copies, nametags, facility, seed money, conference contribution/shortfall, ...

Activity number	Service activity	Expectations, guidelines, and authority	Allowable expenses
B14-18	2018 Spring Conference, hosting	The Area Committee is expected to support the Spring Conference Committee to host the NIA Spring Conference per the NIA Spring Conference Guidelines and historical practice.	Mileage, literature, printing/copies, name tags, facility, seed money, hotel deposit, conference contribution/shortfall, ...
B15-18	2018 East Central Regional Forum	The Area Delegate, Alt. Delegate, and Area Chairperson are expected to attend the East Central Regional Forum (held every two years.)	Meals, lodging, mileage, ...
B16-18	2018 East Central Regional Conference	The Area Delegate and Alt. Delegate are expected to attend the East Central Regional Conference every year (held every year except those with International Conferences.)	Mileage, lodging, banquet and registration.
B17-18	2018 Service Committee Workshops	Area service committee chairpersons are expected to host workshops focused on carrying the A.A. message within the scope of one or more service committees. The workshops should be geographically distributed throughout NIA.	Mileage, literature, printing and copies, and facility, interpretation services, if needed.
B18-18	2018 Annual Bridge the Gap Weekend Workshop	The Bridging the Gap Committee Chairperson and Alternate Chairperson or their replacements, as appointed by the BTG Chairperson, shall attend the Annual BTG Weekend Workshop.	Mileage, tolls, parking, airfare, hotel, car rental, registration, meals, literature, printing and copies for workshop presentations.
B19-18	2018 IL State Conference, hosting	The Area Committee is expected to support the State Conference Committee to host the IL State Conference per our guidelines and historical practice.	Mileage, literature, printing/copies, name tags, facility, seed money, hotel deposit, conference contribution/shortfall, ...
B20-18	2018 National AA Technology Workshop	Either the Website Administrator or the Alternate is expected to attend the annual National AA Technology Workshop	Travel and lodging, meals, conference registration.

Office Depot purchasing card

A pricing contract is in place with Office Depot and all NIA officers and committee chairs have access to the Office Depot purchasing card information. I will be working with Office Depot to update the information to the current treasurer and once that update has been made completed the new information will be made available.

US-IRS and IL Secretary of State Taxes

- The required Annual Corporate Report which is due before April 1, 2018 was sent to the IL Secretary of State.
- For 2018, NIA's registered agent, required by IL Secretary of State, will remain Dennis Johnson in Sugar Grove however Dennis has indicated that we may need to find a new registered agent in the coming year.
- For 2018 and for the foreseeable future, the NIA Accountant will be Diane Johnson in Yorkville.
- 2017 IRS tax filing is due by May 15th and I will begin working with Diane on this, so I don't anticipate any delay beyond the filing due date.

Respectfully submitted,
Carol H., NIA Treasurer – Panel 68
treasurer@aa-nia.org

NIA, Ltd.

BALANCE SHEET

As of February 28, 2018

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Cash	
Checking	20,839.50
Restricted Funds	
ECRC Delegates Past and Present Seed Money	0.00
ECRC Seed Money	0.00
Green Can	157.13
GSO Birthday Plan	0.00
Illinois State Conference Seed Money	0.00
Pink Can	6,770.09
Total Restricted Funds	6,927.22
Total Checking	27,766.72
Total Cash	27,766.72
Prudent Reserve	16,655.84
Total Bank Accounts	\$44,422.56
Accounts Receivable	
Do not use - Accounts Receivable (A/R)	0.00
Total Accounts Receivable	\$0.00
Other Current Assets	
Do not use - Undeposited Funds	0.00
Total Other Current Assets	\$0.00
Total Current Assets	\$44,422.56
TOTAL ASSETS	\$44,422.56
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Do not use - Accounts Payable	0.00
Total Accounts Payable	\$0.00
Other Current Liabilities	
Liabilities	
ECRC Delegates Past and Present Seed Money	0.00
ECRC Seed Money	0.00
Green Can	157.13
GSO Birthday Plan	0.00
Illinois State Conference Seed Money	0.00
Pink Can	6,770.09
Total Liabilities	6,927.22

	TOTAL
Total Other Current Liabilities	\$6,927.22
Total Current Liabilities	\$6,927.22
Total Liabilities	\$6,927.22
Equity	
Fund Balance	34,283.54
Operating Reserve	0.00
Net Income	3,211.80
Total Equity	\$37,495.34
TOTAL LIABILITIES AND EQUITY	\$44,422.56

NIA, Ltd.

PROFIT AND LOSS

January - February, 2018

	TOTAL
Income	
7th Tradition Contributions	
Contributions - Group	5,245.46
Interest	0.45
Total 7th Tradition Contributions	5,245.91
Total Income	\$5,245.91
GROSS PROFIT	\$5,245.91
Expenses	
Primary Purpose Basic	
B03-17 2017 Area Assemblies	63.69
B04-18 2018 Area Committee Meetings	419.92
B07-17 2017 Concepts Newsletter	2,191.43
B07-18 2018 Concepts Newsletter	16.99
B08-18 2018 Area Committee participation in District Committee functions	556.60
B09-18 2018 ECR Conference of Delegates Past and Present	1,398.07
B10-17 2017 Area Operations	167.00
B10-18 2018 Area Operations	576.94
B13-17 2017 Big Book Conference, hosting	-3,356.53
Total Primary Purpose Basic	2,034.11
Total Expenses	\$2,034.11
NET OPERATING INCOME	\$3,211.80
NET INCOME	\$3,211.80

NIA Alternate Treasurer's Report

Report date: 3/1/2018

The address for the NIA Treasurer for the Panel 68 rotation is: Northern Illinois Area, Ltd., P.O. Box 524, Crystal Lake, IL 60039. Contribution envelopes are available at every NIA Assembly and committee meeting. Please complete the form on the envelope when making contributions to NIA so we can correctly account for your contributions.

In service,
Susan Van Acker, NIA Alternate Treasurer
alt-treasurer@aa-nia.org

Summary of contributions received from 1/21/2018 through 2/28/2018

Date deposited (All)

Row Labels	Sum of Contribution amount
(blank)	
Group Contribution	\$5,245.91
Pink Can Contribution	\$868.98
Grand Total	\$6,114.89

Date deposited (All)

Sum of Contribution amount					
District	Group number	Group name	Contribution type	Total	
	0	716596 Babes without Booze Big Book Group	Group Contribution	\$100.00	
0 Total					\$100.00
	10	130461 Wanderers No 45 Group	Group Contribution	\$30.00	
		613376 Maggie's Meeting Group	Group Contribution	\$30.00	
		723147 Practice These Principles	Group Contribution	\$135.00	
10 Total					\$195.00
	11	125242 Wednesday Womens Group	Group Contribution	\$48.00	
		141493 Serenity Group	Group Contribution	\$150.00	
		156566 Clean Air Group	Group Contribution	\$60.00	
		167015 Sobriety & Beyond Group	Group Contribution	\$90.00	
		695282 Women's Big Book Group	Group Contribution	\$105.00	
		695505 A Vision For You Group	Group Contribution	\$50.00	
		698797 Sat. AM Mens Step - Dawn Patrol Group	Group Contribution	\$123.37	
11 Total					\$626.37
	12	126433 Dry Dockers Group	Group Contribution	\$66.00	
		139904 Compass Group	Group Contribution	\$29.00	
12 Total					\$95.00

20	617231	Grupo San Nicolas	Group Contribution	\$50.00
	690813	Grupo Ayer Y Hoy	Group Contribution	\$60.00
20 Total				\$110.00
21	104828	Wanderers #IV Group	Group Contribution	\$42.00
21 Total				\$42.00
22	120644	West Side Grapevine Group	Pink Can Contribution	\$100.00
	150224	Wednesday Night Reflection Grp	Group Contribution	\$45.00
	706085	Fellowship Of The Spirit Group	Group Contribution	\$60.00
22 Total				\$205.00
23	638043	Sunrise Sobriety Group	Group Contribution	\$43.00
(blank)		Hangovers in Hanover	Group Contribution	\$25.00
23 Total				\$68.00
28	104365	Saturday Morning Mens Group	Group Contribution	\$250.00
	128554	Sunday Night Salem Group	Group Contribution	\$45.00
	134171	No Name Group	Group Contribution	\$50.00
	175230	Wanderers Priority Big Book XIII (Men) G	Group Contribution	\$73.50
	713901	Wednesday Night Women's Way	Pink Can Contribution	\$68.00
28 Total				\$486.50
40	146676	C.D.H. Sunday Morning Group	Group Contribution	\$73.44
	149311	Anona Weekday Evening 5:30 P.M. Gp	Group Contribution	\$30.00
	174566	Big Book Group	Group Contribution	\$25.00
40 Total				\$128.44
41	180103	Couples In Recovery Group	Group Contribution	\$200.00
	627761	Lombard Lunch Bunch Group	Group Contribution	\$367.91
	718655	Nuts, Cakes and Flakes	Group Contribution	\$14.10
41 Total				\$582.01
42	104654	Highlanders Group	Group Contribution	\$116.60
			Pink Can Contribution	\$80.00
	104933	Burlington Beginners Group	Group Contribution	\$90.00
	104939	Thursday Nite 12 & 12 Group	Group Contribution	\$50.00
	122219	Dr. Bob's 12 & 12 Step & Trad Gp	Group Contribution	\$100.00
	143057	Wed Night Clear The Air Group	Group Contribution	\$30.00
	600913	Acceptance Group	Group Contribution	\$10.00
			Pink Can Contribution	\$50.00
	608720	We Are Group	Group Contribution	\$7.80
			Pink Can Contribution	\$82.00
	646933	Grab A Slice Group	Pink Can Contribution	\$40.00
42 Total				\$656.40
43	104272	Sunday Big Book Group	Group Contribution	\$50.00
	155901	Anniversary Group	Group Contribution	\$200.00
	165272	How & Why Group	Group Contribution	\$186.90
			Pink Can Contribution	\$148.00
	178942	Hope For Today Womens Group	Pink Can Contribution	\$45.00
	255021	Swinging Step Sisters	Pink Can Contribution	\$100.00
43 Total				\$729.90
51	104738	Steel City Group	Group Contribution	\$50.00
	104740	As Bill Sees It Group	Group Contribution	\$20.00
	104741	Friday Nite Twelve Step Group	Group Contribution	\$175.00

51	104762	Lemont Boondocks	Group Contribution	\$51.00
	134454	H.O.W. Group	Group Contribution	\$25.00
	629491	New Hope 12 Step Group	Group Contribution	\$109.00
	640384	Manhattan Kitchen Table Group	Group Contribution	\$42.00
	659565	Saturday 12 Step Group	Group Contribution	\$75.00
51 Total				\$547.00
61	104697	Wednesday Night Group	Group Contribution	\$85.00
	104698	Geneva Thursday Night Group	Group Contribution	\$150.00
	139409	Thursday Night Men's Group	Group Contribution	\$95.00
	145928	Thursday Night Womens Group	Group Contribution	\$100.00
	161010	Willingness Group	Group Contribution	\$110.00
	607029	Thursday Brown Baggers Group	Group Contribution	\$75.00
	610847	Dawn Patrol Group	Group Contribution	\$25.00
	612847	Phoenix Group	Group Contribution	\$25.00
61 Total				\$665.00
62	148250	Boulder Hill Step Group	Pink Can Contribution	\$31.98
	717444	Emotional Sobriety	Pink Can Contribution	\$24.00
62 Total				\$55.98
70	122494	East Side H.O.W. Group	Group Contribution	\$112.79
	176256	Augury Group	Group Contribution	\$7.50
	704726	McFarland Group	Group Contribution	\$20.00
70 Total				\$140.29
71	165715	Pass It On Group	Group Contribution	\$60.00
71 Total				\$60.00
73	667354	Davis Junction Group	Group Contribution	\$90.00
	688087	F.O.B. Traveling Group	Group Contribution	\$160.00
73 Total				\$250.00
	224430		Group Contribution	\$20.00
	610497	Winners and Beginners	Group Contribution	\$102.00
	721523	Athiests, Agnostics and Everyone	Pink Can Contribution	\$100.00
	721958		Group Contribution	\$30.00
(blank)			(blank)	
		BEAST Men's Wanderers	Group Contribution	\$40.00
		24 Hours a Day	Group Contribution	\$65.00
Total				\$357.00
(blank)	616115	Healthy Solutions Group	Group Contribution	\$15.00
(blank)	(blank)	(blank)	(blank)	
(blank) Total				\$15.00
Grand Total				\$6,114.89